

GENERAL RULES:

- No gum, guns, knives, biting, fighting, dirty or insulting words permitted.
- No red drinks or colas.
- Read notices and signs daily.
- Children must be signed in and out daily.
- Parents must notify us if someone other than parent is to pick up child.
- Do not let children run out of the building unsupervised for their safety.
- Please drive slowly into the driveway as there are children crossing.
- Do not leave children unsupervised in parking lot, and remember; car seats save lives.
- Keep files updated regarding immunizations, new addresses, jobs, and phone numbers.
- In case of fire, flood, tornado, hurricane or toxic/chemical release, the children will be evacuated and taken to the nearest public facility. (Fire Station #40 on O'Connor Rd. or Trinity Church.)
- Courtesy and respect is given to your child. We expect children to be respectful, have appropriate behavior and refrain from fighting or using foul language. We also expect parents to behave in the same fashion when speaking with other kids and staff.
- A child may be suspended or expelled with improper behavior. Zero Tolerance: given warning, speak to parents, suspended then expelled.
- In cases of ringworm, lice, chicken pox, the parents will be called.
- If child is ill with symptoms such as fever, vomiting, diarrhea, rash, please do not send to school in all fairness to others. Children who have been sent home will not be permitted back within 24 hours even with a doctor's note, unless the note specifically states that the child's condition is not contagious.
- We are not responsible for lost jewelry, hair ornaments or toys.
- Parents are responsible for labeling all items from diapers to jackets.
- Provide a change of clothes daily, as well as supplies and check your child's cubby daily.
- In case of accidents or incidents, parent will be called, keep phone numbers updated.
- You must provide a washable mat for your child and a mat cover.
- Please do not drop children off during nap time as it is disruptive to the other children.

Field Trip

- Field Trips are additional – consent forms must be signed.
- If children misbehave – No field trip even after field trip fee has been paid, no refund will be given.
- Kool Kids T-shirts are required.
- Please do not add field trip fees to the tuition. It needs to be paid separately.

If at any time you have questions, please direct them to the Administration. Teachers cannot have their attention taken away from the classroom to answer questions.

The parent's signature below indicates that you have read this paper; understand all the rules and agree to them.

Parent Signature: _____ Date: _____